

The Aitkin County Board of Commissioners met this 25<sup>th</sup> day of August, 2020 at 9:01 a.m. at the Aitkin Government Center with the following members present: Board Chair William Pratt, Commissioners J. Mark Wedel, Laurie Westerlund, Donald Niemi, Anne Marcotte, County Administrator Jessica Seibert, and Administrative Assistant Angie Sahr.

**Call to Order**

Motion made by Commissioner Niemi, seconded by Commissioner Marcotte and carried, all voting yes to approve the August 25, 2020 amended agenda. Added Agenda Item 2.5 – Approve Going out for Bid on HHS Roof Repair.

**Approved Agenda**

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
August 25, 2020**

**Health & Human  
Services Board**

**Attendance**

The Aitkin County Board of Commissioners met this 25th day of August, 2020, at 9:03 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Commissioners Bill Pratt, J. Mark Wedel, Don Niemi, Anne Marcotte, and Laurie Westerlund. Others present included: H&HS Director Cynthia Bennett, Children’s Social Services Supervisor Jessi Schultz, Accounting Supervisor Carli Goble, County Administrator Jessica Seibert, Assistant to the County Administrator Angie Sahr, Human Resources Payroll Specialist Nikki Knutson, and Jennifer Eisenbart, Aitkin Independent Age.

**Agenda**

Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members present voting yes to approve the August 25, 2020 Health & Human Services Board agenda.

**Minutes**

Motion by Commissioner Westerlund, seconded by Commissioner Wedel and carried, all members present voting yes to approve the July 28, 2020 Health and Human Services Board minutes.

**Bills**

Carli Goble, H&HS Accounting Supervisor noted that there were no notable bills this month.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members present voting yes to approve the bills.

**Review/Approve Contracts/Agreements**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the Foster Care Transportation Agreement between Aitkin County and the Hill City School District, effective September 1, 2020 through August 31, 2021.

**Committee Reports****Joint Powers Board Report**

Commissioner Westerlund reported that they had met and reviewed the financials, approved the delegation agreement, and received a report from Maggie on the LPHA meeting.

Cynthia commented on discussions taking place about possible community testing clinics for COVID-19 which would be a collaborative effort between H&HS, Riverwood, and the CHB.

Commissioner Niemi added that he heard Dr. Taylor, from Riverwood Healthcare Center, talking on the radio about rumors of Riverwood turning people away who had come to be tested individuals were presenting with symptoms or had been exposed to a known COVID-19 patient.

**HHS Advisory Committee Report**

Commissioner Wedel commented that the committee welcomed one of their two new members and had been presented the H&HS 2021 Budget. The presentation was done by Carli Goble and Commissioner Wedel commended her on how she made the information very easy to understand.

**AEOA Committee Update**

Commissioner Westerlund said they had discussed the more than 56,000 pounds of food that the AEOA had distributed since the COVID-19 pandemic had started and that they were going to be receiving 9 new Class V buses and 1 new Class IV bus.

**CARE Board Update**

Commissioner Westerlund stated that they reviewed financials and worked on the CHS Director's annual review.

**NEMOJT Committee Update**

Commissioner Niemi mentioned that NEMOJT requested CARES funds from the county for the purchase of additional laptops and other equipment for remote work.

Jessica said that the county is now just gathering information from areas that are requesting funds and will be making decisions on the distribution of any funds not already used by the county at a later date.

Commissioner Marcotte added that she had heard from one of the school superintendents about how helpful the county and H&HS, in particular, had been and continues to be in helping schools plan for returning to school this coming fall and that they were very appreciative of all of that help.

The meeting was adjourned at 9:29 a.m.

Next Meeting – September 22, 2020

There was no Citizens' Public Comment

**Citizens' Public Comment**

**Consent Agenda**

Motion by Commissioner Wedel, seconded by Commissioner Marcotte and carried, all members voting yes to approve the Consent Agenda as follows. A) Correspondence File August 11, 2020 to August 24, 2020; B) Approve August 11, 2020 County Board Minutes; C) Approve Electronic Funds Transfers \$1,034,646.62; D) Approve Commissioner Vouchers: General Fund \$99,304.48, Road & Bridge \$37,256.77, Health & Human Services \$2,379.01, State \$930.00, Trust \$26,843.18, Forest Development \$2,974.00, Capital Project \$3,584.00, Long Lake Conservation Center \$759.82, Parks \$30,396.26 for a total of \$204,427.52; E) Approve Auditor's Vouchers – Contegrity, R&B: General Fund \$57.69, Road & Bridge \$206,813.30, Capital Project \$209,774.76, for a total of \$416,645.75; F) Approve Auditor's Vouchers – Sales/Use Tax July, Diesel Tax July: General Fund \$244.63, Road & Bridge \$1,385.16, Trust \$14.80, Forest Development \$257.15, Parks \$531.67, for a total of \$2,433.41; G) Approve Auditor's Vouchers – Road & Bridge: Road & Bridge \$327,181.74; H) Approve Manual Warrants/Voids/Corrections – Flex Spending Claims: General Fund \$1,326.51; I) Approve Manual Warrants/Voids/Corrections – Elan paid 8/6/20, Mtg. Reg. Tax July, State Deed Tax July: General Fund \$9,108.47, State \$100,504.76, for a total of \$109,613.23; J) Approve Manual Warrants/Voids/Corrections – Medical FSA Claims: General Fund \$542.33; K) Approve Manual Warrants/Voids/Corrections – Elan paid 8/6/20 Allocated: General Fund -\$1,026.21, Road & Bridge \$268.06, Health & Human Services \$431.66, Trust \$296.50, Long Lake Conservation Center \$29.99, for a total of \$0.00; L) Approve Manual Warrants/Voids/Corrections – NSF Check, LLCC Refund (COVID): General Fund \$71.00, State \$21.00, Long Lake Conservation Center \$150.00, for a total of \$242.00; M) Approve Timber Sale Extension; N) Approve ADA Transition Plan for Public Rights of Way; O) Approve Revise Bid Opening Date for Highway Department Office Expansion; P) Adopt Resolution: LG214 Premises Permit – Minnesota Fishing Museum;

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Marcotte and carried, all members voted to approve – Timber Sale Extension.

**Timber Sale Extension**

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Marcotte and carried, all members voted to approve – ADA Transition Plan for Public Rights of Way.

**ADA Transition Plan for Public Rights of Way**

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Marcotte and carried, all members voted to approve – Revise Bid Opening Date for Highway Department Office Expansion.

**Revise Bid Opening Date for Highway Dept. Office Expansion**

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution LG214 Premises Permit – Minnesota Fishing Museum.

**Resolution #20200825-071 LG214 Premises Permit – Minnesota**

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the

<p>following Premises Permit Application - Form LG214, of the Minnesota Fishing Museum, at Cenex – Malmo Township. This establishment has an address of 22167 State Highway 47, Aitkin, MN 5631.</p>	<p><b>Fishing Museum</b></p>
<p>Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members present voted to approve Going out for Bid on HHS Roof Repair.</p>	<p><b>Going out for Bid on HHS Roof Repair</b></p>
<p>Carli Goble – Fiscal Supervisor presented to the Board the Proposed 2021 Health &amp; Human Services Budget.</p>	<p><b>Proposed 2021 Health &amp; Human Services Budget Presentation</b></p>
<p>Motion by Commissioner Wedel, seconded by Commissioner Marcotte and carried, all members present voted to approve CARES Funding – Purchase Request for Additional Licenses of Application Xtender.</p>	<p><b>CARES Funding – Purchase Request of Additional Licences of Application Xtender</b></p>
<p>John Welle – County Engineer presented to the Board the 2021 Highway Budget.</p>	<p><b>2021 Highway Budget Presentation Resolution</b></p>
<p>Kathleen Ryan – CFO Updated the Board on CARES Act Reporting.</p>	<p><b>CARES Act – Reporting Update</b></p>
<p>Rich Courtemanche – Land Commissioner presented to the Board the Proposed 2021 LLCC Budget.</p>	<p><b>2021 LLCC Budget Presentation</b></p>
<p>Rich Courtemanche – Land Commissioner discussed with the Board LLCC Distance Learning.</p>	<p><b>LLCC Distance Learning</b></p>
<p>Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members present voted to approve Set Public Hearing – Land Exchange for September 22, 2020 at 11am at the Aitkin Public Library.</p>	<p><b>Set Public Hearing – Land Exchange</b></p>
<p>Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members present voted to adopt Resolution Tax Forfeited Land Sale – October 2, 2020.</p>	<p><b>Resolution #20200825-072 Tax Forfeited Land Sale – October 2, 2020.</b></p>
<p>Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members present voted to adopt Resolution Prices for Tax Forfeited Land Sale.</p>	
<p><b>WHEREAS</b>, the classification of the following county owned and tax-forfeited lands to be offered for sale has been made by the County Board in accordance with Minnesota Statutes 282, and</p>	

**WHEREAS**, a public hearing was held on March 6, 2012 at 10:00am, November 24, 2015 at 11 :00am, September 12, 2017 at 10:00am, on March 13, 2018 at 10:00am, and on May 14, 2019 at 10:00am in the Aitkin County Courthouse regarding the classification of the attached lands and classified them to dispose of, and

**WHEREAS**, the County Board has made appraisals of the lands classified as non-conservation and of the timber and timber products thereon, and has made appraisal of timber and buildings on such lands as have not been classified, and a list of such lands and timber, timber only and of buildings so appraised has been filed with the County Auditor for the purpose of offering lands, timber and buildings, so listed, for sale at not less than the appraised value of the land, timber, and buildings combined, with said appraisals of each property following, and

**WHEREAS**, the County Board is by law designated with authority to provide for the sale of such lands on terms:

**NOW, THEREFORE BE IT RESOLVED**, that such parcels shall be sold on the following terms, to wit: That on sales amounting to \$5,000.00 or less per parcel, the purchase price shall be paid in full at the time of purchase.

On sales amounting to more than \$5,000.00 per parcel, the purchaser shall pay a minimum of \$5,000.00 down or 25% of the purchase price (whichever is greater). Any remaining balance must be paid within 60 days. No timber shall be cut, removed, or damaged until the entire purchase price for the parcel is paid in full.

The land and improvements are being sold AS IS and the County makes no warranties as to the condition of any buildings, wells, septic systems, soils, roads, or any other thing on the tract. The tract is being sold with the understanding that the buyer and seller agree to waive disclosures required under Minnesota Statutes Chapters 513.52 to 513.60, and 1031.235 and any associated liabilities. No representation is made as to access, the condition of any structure, its fixtures or contents, or the suitability for any particular use.

Provided that in case any parcel of land bearing standing timber, buildings or timber products is sold at public auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land, buildings, and timber in proportion to the respective appraised value. Upon payment in full, the purchaser of tax forfeited land at such sale shall be entitled to immediate possession, subject to the provision of any existing lease made in behalf of the State, and

**BE IT FURTHER RESOLVED**, that notice of such sale of lands, timber and buildings be given by publication in the official newspaper of the County as provided by law; that the County Auditor of Aitkin County offer such parcels of land for sale in the order in which they appear in said NOTICE OF SALE, and that such sale shall commence at 1:00 P.M. on Friday, the 2<sup>nd</sup> day of October 2020 and continue until all parcels classified as non-conservation and timber only, buildings on parcels not classified, are offered to the highest bidder for sale. This sale will be held at the Aitkin County Fairgrounds in Aitkin, Minnesota – 632 Minnesota Ave N, Aitkin, MN 56431.

**BE IT FURTHER RESOLVED**, as required by Minnesota Statutes 284.28, there will be added to the sale price of any tax-forfeited lands sold, an amount equal to three percent (3%) of the total sale

price. Said additional amount to be deposited in the State Treasury and credited to the State Real Estate Assurance Fund, and

**BE IT FURTHER RESOLVED**, that the Land Commissioner may withdraw any description on the list, later subject to the approval of the County Board, when it may appear to be in the public interest to do so, and

**BE IT FURTHER RESOLVED**, Minnesota Statutes 282.014, imposes a \$25.00 fee upon purchasers of tax forfeited land for issuance of a State Deed.

**BE IT FURTHER RESOLVED**, as required by Minnesota Statutes 282.01, Subdivision 6, all State Tax Deeds must be recorded with the County Recorder prior to issuing the Deed to the purchaser, therefore a recording fee for each State Deed issued must be paid to the Aitkin County Recorder by the purchaser when tax-forfeited land is paid for in full, as required in MS 357.18,

**BE IT FURTHER RESOLVED**, as required by Minnesota Statutes 287.22, all State Tax Deeds are subject to State Deed Tax which must be paid by the purchaser.

**BE IT FURTHER RESOLVED**, Aitkin County is not responsible for location of or determining property lines or boundaries.

**BE IT FURTHER RESOLVED**, that all lands sold hereunder are sold subject to the Zoning Ordinance adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements, any recreational easements, and subject to all flowage rights, and

**BE IT FURTHER RESOLVED**, that except in the case of Deeds issued for platted property and Deeds issued to correct errors in either legal description or grantees, the Deeds issued for these parcels will contain a restrictive covenant which will prohibit enrollment of the land in a State Funded program providing compensation of marginal land or wetlands.

**BE IT FURTHER RESOLVED**, that properties not sold at the auction will be available for the appraised price set by the county board on a first come first serve basis at the Aitkin County Land Department office at 502 Minnesota Ave N. Aitkin, MN during regular business hours until 4:30pm on January 8, 2021. At that time the properties will be withdrawn from available listing.

Aitkin County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment and the provision of services. Prospective bidders who require special accommodations to participate in this sale should inform the Land Department as soon as possible and more than three working days before the sale. You may write to Aitkin County Land Department at 502 Minnesota Ave N. Aitkin, MN 56431 or call 218-927-7364. Pre-registration prior to the sale is encouraged. If the bidder has not preregistered, registration will be required before the sale commences to receive a bidding number.

