August 25, 2020

The Aitkin County Board of Commissioners met this 25th day of August, 2020 at 9:01 a.m. at the Aitkin Government Center with the following members present: Board Chair William Pratt, Commissioners J. Mark Wedel, Laurie Westerlund, Donald Niemi, Anne Marcotte, County Administrator Jessica Seibert, and Administrative Assistant Angie Sahr.

Call to Order

Motion made by Commissioner Niemi, seconded by Commissioner Marcotte and carried, all voting yes to approve the August 25, 2020 amended agenda. Added Agenda Item 2.5 – Approve Going out for Bid on HHS Roof Repair.

Approved Agenda

AITKIN COUNTY HEALTH & HUMAN SERVICES BOARD MEETING MINUTES August 25, 2020

Health & Human Services Board

Attendance

The Aitkin County Board of Commissioners met this 25th day of August, 2020, at 9:03 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Commissioners Bill Pratt, J. Mark Wedel, Don Niemi, Anne Marcotte, and Laurie Westerlund. Others present included: H&HS Director Cynthia Bennett, Children's Social Services Supervisor Jessi Schultz, Accounting Supervisor Carli Goble, County Administrator Jessica Seibert, Assistant to the County Administrator Angie Sahr, Human Resources Payroll Specialist Nikki Knutson, and Jennifer Eisenbart, Aitkin Independent Age.

Agenda

Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members present voting yes to approve the August 25, 2020 Health & Human Services Board agenda.

Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Wedel and carried, all members present voting yes to approve the July 28, 2020 Health and Human Services Board minutes.

Bills

Carli Goble, H&HS Accounting Supervisor noted that there were no notable bills this month.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members present voting yes to approve the bills.

Review/Approve Contracts/Agreements

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the Foster Care Transportation Agreement between Aitkin County and the Hill City School District, effective September 1, 2020 through August 31, 2021.

Committee Reports

Joint Powers Board Report

Commissioner Westerlund reported that they had met and reviewed the financials, approved the delegation agreement, and received a report from Maggie on the LPHA meeting.

Cynthia commented on discussions taking place about possible community testing clinics for COVID-19 which would be a collaborative effort between H&HS, Riverwood, and the CHB.

Commissioner Niemi added that he heard Dr. Taylor, from Riverwood Healthcare Center, talking on the radio about rumors of Riverwood turning people away who had come to be tested individuals were presenting with symptoms or had been exposed to a known COVID-19 patient.

HHS Advisory Committee Report

Commissioner Wedel commented that the committee welcomed one of their two new members and had been presented the H&HS 2021 Budget The presentation was done by Carli Goble and Commissioner Wedel commended her on how she made the information very easy to understand.

AEOA Committee Update

Commissioner Westerlund said they had discussed the more than 56,000 pounds of food that the AEOA had distributed since the COVID-19 pandemic had started and that they were going to be receiving 9 new Class V buses and 1 new Class IV bus.

CARE Board Update

Commissioner Westerlund stated that they reviewed financials and worked on the CHS Director's annual review.

NEMOJT Committee Update

Commissioner Niemi mentioned that NEMOJT requested CARES funds from the county for the purchase of additional laptops and other equipment for remote work.

Jessica said that the county is now just gathering information from areas that are requesting funds and will be making decisions on the distribution of any funds not already used by the county at a later date.

Commissioner Marcotte added that she had heard from one of the school superintendents about how helpful the county and H&HS, in particular, had been and continues to be in helping schools plan for returning to school this coming fall and that they were very appreciative of all of that help.

The meeting was adjourned at 9:29 a.m.

Next Meeting - September 22, 2020

There was no Citizens' Public Comment

Motion by Commissioner Wedel, seconded by Commissioner Marcotte and carried, all members voting yes to approve the Consent Agenda as follows. A) Correspondence File August 11, 2020 to August 24, 2020; B) Approve August 11, 2020 County Board Minutes: C) Approve Electronic Funds Transfers \$1,034,646.62; D) Approve Commissioner Vouchers: General Fund \$99,304.48, Road & Bridge \$37,256,77, Health & Human Services \$2,379.01, State \$930.00, Trust \$26,843.18, Forest Development \$2,974.00, Capital Project \$3,584.00, Long Lake Conservation Center \$759.82, Parks \$30,396.26 for a total of \$204,427.52; E) Approve Auditor's Vouchers - Contegrity, R&B: General Fund \$57.69, Road & Bridge \$206,813.30, Capital Project \$209,774.76, for a total of \$416,645.75; F) Approve Auditor's Vouchers – Sales/Use Tax July, Diesel Tax July: General Fund \$244.63, Road & Bridge \$1,385.16, Trust \$14.80, Forest Development \$257.15, Parks \$531.67, for a total of \$2,433.41; G) Approve Auditor's Vouchers - Road & Bridge: Road & Bridge \$327,181.74; H) Approve Manual Warrants/Voids/Corrections -Flex Spending Claims: General Fund \$1,326.51; I) Approve Manual Warrants/Voids/Corrections - Elan paid 8/6/20, Mtg. Reg. Tax July, State Deed Tax July: General Fund \$9,108.47, State \$100,504.76, for a total of \$109,613.23; J) Approve Manual Warrants/Voids/Corrections – Medical FSA Claims: General Fund \$542.33; K) Approve Manual Warrants/Voids/Corrections - Elan paid 8/6/20 Allocated: General Fund -\$1,026.21, Road & Bridge \$268.06, Health & Human Services \$431.66, Trust \$296.50, Long Lake Conservation Center \$29.99, for a total of \$0.00; L) Approve Manual Warrants/Voids/Corrections - NSF Check, LLCC Refund (COVID): General Fund \$71.00. State \$21.00, Long Lake Conservation Center \$150.00, for a total of \$242.00; M) Approve Timber Sale Extension; N) Approve ADA Transition Plan for Public Rights of Way; O) Approve Revise Bid Opening Date for Highway Department Office Expansion; P) Adopt Resolution: LG214 Premises Permit - Minnesota Fishing Museum:

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Marcotte and carried, all members voted to approve – Timber Sale Extension.

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Marcotte and carried, all members voted to approve – ADA Transition Plan for Public Rights of Way.

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Marcotte and carried, all members voted to approve – Revise Bid Opening Date for Highway Department Office Expansion.

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution LG214 Premises Permit – Minnesota Fishing Museum.

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the

Citizens' Public Comment

Consent Agenda

Timber Sale Extension

ADA Transition Plan for Public Rights of Way

Revise Bid Opening Date for Highway Dept. Office Expansion

Resolution #20200825-071 LG214 Premises Permit – Minnesota

August 25, 2020

following Premises Permit Application - Form LG214, of the Minnesota Fishing Museum, Fishing Museum at Cenex - Malmo Township. This establishment has an address of 22167 State Highway 47. Aitkin, MN 5631. Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all Going out for Bid members present voted to approve Going out for Bid on HHS Roof Repair. on HHS Roof Repair Carli Goble – Fiscal Supervisor presented to the Board the Proposed 2021 Health & Proposed 2021 Human Services Budget. Health & Human **Services Budget** Presentation Motion by Commissioner Wedel, seconded by Commissioner Marcotte and carried, all **CARES Funding** – members present voted to approve CARES Funding - Purchase Request for Additional **Purchase Request** Licenses of ApplicationXtender. of Additional Licences of **Application** Xtender John Welle - County Engineer presented to the Board the 2021 Highway Budget. 2021 Highway Budget Presentation Resolution Kathleen Ryan – CFO Updated the Board on CARES Act Reporting. CARES Act -Reporting Update Rich Courtemanche -- Land Commissioner presented to the Board the Proposed 2021 2021 LLCC LLCC Budget. Budget Presentation Rich Courtemanche - Land Commissioner discussed with the Board LLCC Distance **LLCC Distance** Learning. Learning Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all **Set Public** members present voted to approve Set Public Hearing - Land Exchange for September **Hearing – Land** 22, 2020 at 11am at the Aitkin Public Library. Exchange Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all Resolution members present voted to adopt Resolution Tax Forfeited Land Sale - October 2, 2020. #20200825-072 Tax Forfeited Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, Land Sale all members present voted to adopt Resolution Prices for Tax Forfeited Land Sale. October 2, 2020.

WHEREAS, the classification of the following county owned and tax-forfeited lands to be

offered for sale has been made by the County Board in accordance with Minnesota

Statues 282, and

WHEREAS, a public hearing was held on March 6, 2012 at 10:00am, November 24, 2015 at 11:00am, September 12, 2017 at 10:00am, on March 13, 2018 at 10:00am, and on May 14, 2019 at 10:00am in the Aitkin County Courthouse regarding the classification of the attached lands and classified them to dispose of, and

WHEREAS, the County Board has made appraisals of the lands classified as non-conservation and of the timber and timber products thereon, and has made appraisal of timber and buildings on such lands as have not

been classified, and a list of such lands and timber, timber only and of buildings so appraised has been filed with the County Auditor for the purpose of offering lands, timber and buildings, so listed, for sale at not less than the appraised value of the land, timber, and buildings combined, with said appraisals of each property following, and

WHEREAS, the County Board is by law designated with authority to provide for the sale of such lands on terms:

NOW, THEREFORE BE IT RESOLVED, that such parcels shall be sold on the following terms, to wit: That on sales amounting to \$5,000.00 or less per parcel, the purchase price shall be paid in full at the time of purchase.

On sales amounting to more than \$5,000.00 per parcel, the purchaser shall pay a minimum of \$5,000.00 down or 25% of the purchase price (whichever is greater). Any remaining balance must be paid within 60 days. No timber shall be cut, removed, or damaged until the entire purchase price for the parcel is paid in full.

The land and improvements are being sold <u>AS IS</u> and the County makes no warranties as to the condition of any buildings, wells, septic systems, soils, roads, or any other thing on the tract. The tract is being sold with the understanding that the buyer and seller agree to waive disclosures required under Minnesota Statutes Chapters 513.52 to 513.60, and 1031.235 and any associated liabilities. No representation is made as to access, the condition of any structure, its fixtures or contents, or the suitability for any particular use.

Provided that in case any parcel of land bearing standing timber, buildings or timber products is sold at public auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land, buildings, and timber in proportion to the respective appraised value. Upon payment in full, the purchaser of tax forfeited land at such sale shall be entitled to immediate possession, subject to the provision of any existing lease made in behalf of the State, and

BE IT FURTHER RESOLVED, that notice of such sale of lands, timber and buildings be given by publication in the official newspaper of the County as provided by law; that the County Auditor of Aitkin County offer such parcels of land for sale in the order in which they appear in said NOTICE OF SALE, and that such sale shall commence at 1:00 P.M. on Friday, the 2nd day of October 2020 and continue until all parcels classified as nonconservation and timber only, buildings on parcels not classified, are offered to the highest bidder for sale. This sale will be held at the Aitkin County Fairgrounds in Aitkin, Minnesota – 632 Minnesota Ave N, Aitkin, MN 56431.

BE IT FURTHER RESOLVED, as required by Minnesota Statutes 284.28, there will be added to the sale price

of any tax-forfeited lands sold, an amount equal to three percent (3%) of the total sale

price. Said additional amount to be deposited in the State Treasury and credited to the State Real Estate Assurance Fund, and

BE IT FURTHER RESOLVED, that the Land Commissioner may withdraw any description on the list, later subject to the approval of the County Board, when it may appear to be in the public interest to do so, and

BE IT FURTHER RESOLVED, Minnesota Statutes 282.014, imposes a \$25.00 fee upon purchasers of tax forfeited land for issuance of a State Deed.

BE IT FURTHER RESOLVED, as required by Minnesota Statutes 282.01, Subdivision 6, all State Tax Deeds must be recorded with the County Recorder prior to issuing the Deed to the purchaser, therefore a recording fee for each State Deed issued must be paid to the Aitkin County Recorder by the purchaser when tax-forfeited land is paid for in full, as required in MS 357.18,

BE IT FURTHER RESOLVED, as required by Minnesota Statutes 287.22, all State Tax Deeds are subject to State Deed Tax which must be paid by the purchaser.

BE IT FURTHER RESOLVED, Aitkin County is not responsible for location of or determining property lines or boundaries.

BE IT FURTHER RESOLVED, that all lands sold hereunder are sold subject to the Zoning Ordinance adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements, any recreational easements, and subject to all flowage rights, and

BE IT FURTHER RESOLVED, that except in the case of Deeds issued for platted property and Deeds issued to correct errors in either legal description or grantees, the Deeds issued for these parcels will contain a restrictive covenant which will prohibit enrollment of the land in a State Funded program providing compensation of marginal land or wetlands.

BE IT FURTHER RESOLVED, that properties not sold at the auction will be available for the appraised price set by the county board on a first come first serve basis at the Aitkin County Land Department office at 502 Minnesota Ave N. Aitkin, MN during regular business hours until 4:30pm on January 8, 2021. At that time the properties will be withdrawn from available listing.

Aitkin County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment and the provision of services. Prospective bidders who require special accommodations to participate in this sale should inform the Land Department as soon as possible and more than three working days before the sale. You may write to Aitkin County Land Department at 502 Minnesota Ave N. Aitkin, MN 56431 or call 218-927-7364. Pre-registration prior to the sale is encouraged. If the bidder has not preregistered, registration will be required before the sale commences to receive a bidding number.

August 25, 2020

Percei 6	Dibi	enits.com.	1	7	I	<u>inja</u>	address	20000	pores	Jasemed Amount/ or price from lest section	94	Price	Beens Ber Date	ECREDATE	Assessed Date	DNR REVIEW
ı	05-6-021762	Grahler, Ruth & Jones, Regement	17	46	22	E L/Zur E L/Zur E L/Zur KE-CE Inch BB ac and inst BY MARON	CLARK TOWNSHIP	*	4 22	6,200.00 Pec	2		3/13/2018	8/23/2017	7/18/2015	epprovai \$1/9/10
2	12-1-077200	Johnson, Adem	2	52	26	ADDITION: UTILITY ELECTIONS ADDITIONS LETTER \$10001	19003 E Caline As Mir Gry		3	20,802.00	\$	15,675.00	2/15/2020	8/1/2019	7/27/2223	ag provet 4/13/20
3	13-1-064600, 13-1-063300, 13-1-063600	Sanmidt, Reymand	14	47	25	Opporate Original Teamship simperly 3 75 ft Set 1, 2, 5 to 1, but 1,5 to 2,5 to 1,5 to 1,2 to 1,5 to	30013 380th Ave, Aitain	-	0.29	8,500.00 Dec	*	6,235 00	3/17/3018	2/23/2017	7/19/2019	29 proves 12/5/20
4	16-0-017600	Origin, Greson	12	44	22	Der Ser	LANGUAGE TOWNSHIP	-00	42	\$ 43,300,00	E	45,500.00	3/25/0023	1/1/2019	7/27/2420	\$3000/W/A/15/20
3	16-1-091800	Being, Ernest & Justin C/O Harranges	20	44	2.5	WILD-WATFALET SE, LOTTER BUSS	LANSTOCTOVINORP		0 46	\$ 15,000,00		7,300 00	1/23/1010	etat/uta	1/27/2020	19prova: 4/13/2
- 5	20-0-018300	Heatele Douglas	31	31	26	Shorist	MARVILLE THE	no	43	17,530.00 Dec	\$	18 850.00	3/12/2013	1/23/2017	7/19/2019	authorization 12/5;
,	24-0-009400	Christian, Gregory		45	22	5 1/2 nm	MASSIO TOWNSHIP	nz	78	5 97,933.00	ŝ	37,900.00	2/85/2020	1/1/2015	7/27/2020	ebbiate: 4/13/pi
ı	25-0-037901	Teglepietre, sucy and Q10 Fenny Mysrs	35	34	28	W.P.S.Ch.MARE	FURN TOWNSHIP	pe	198	\$ 2,800,00	ş	4,100.00	2/25/2020	8/1/2/219	7/87/2020	epproval 4/13/2
*	27-1-072101	Compter: Dougles t/o Tom Gigliothi	15	A7	22	(# 10 di 4 il	SALO TOWNORF	•	0 32	5 2,500,00	1	1,700.00	5/34/2019	8/10/2018	3/13/2020	glat - not rees
10	29-1-395600	Commingham, Pay & D	20	49	23	NOW HOW HER MINING	SHANMOOKTIME		0.17	\$ \$,000.00	1	\$.000.00	1/23/2030	8/1/2019	7/27/2020	54 proves 4/13/2
ii	29-1-174900, 29-1-175000, 29-1-175100	Segai Harold GO Sandy Segal	2.5	45	£3	DHER-ESS KONT FLAT 2 (OT 120) SEL NO.	PUNKOC:1WF	0	0 69	\$ 13.200.00	5	53,200 D0	1/23/8110	a/s/2019	1/27/2020	ag provis 4/11/2
12	29-1-271100 29-1-271100	Davey, Marina & Majorda, Michael	27	49	13	Lat 1 to 2 50 35	SHAMROOKTWY	***	0 Iŝ	\$ 4,200.00	5	4,500 Dd	3/14/2019	8/10/2048	3/13/2020	plat - not need
13	29-1-235000	Wesey, Lamine	17	29	23	Destrope Print trive Addition, Loss & E. 4 Bit 44	ZHAMROCK TWF	(4)	0.41	5 81,000.00	#	18,150 00	3/14/2019	8/10/2018	1/13/2023	alat - not need
14	29-1-208800, 29-1-208800	Segal, Haroxa C/O Sandy Segal	22	49	25	Sharpwise Paint Ship Addition Lat \$1 and 62	SHAWFOOKTWF	711	1 36	\$ 61,800,00	3	46.330.00	9/13/8918	8/33/2017	7/19/2019	83,010/06 12-9-Z
13	10-0-018403	Ownerful C/D Common still Ented to the payer	10	47	28	26-90-1 HWS 5 OF RD & NE OF SOCIAL/W	SPALORISTINF	(¥6.	2.12	\$ 14,700.00	5	14,700:00			7/17/2020	Self C/D pt 2027
14	33-1-042300	Haltone Charles	20	27	12	Dest Links Lott & Stocks Ltd	SPALSINGTAR	*	9.07	5 300.00	1	500.00	3/14/2019	E/40/2015	7/19/2019	plat-not need
17	88-0-081807 48-0-024701	Skinson), lames it.	17	52	25	N 1/2 NE CH MAY 3W DOC 368425 DW MAY LESS PRIT LYSING SO OF MY 200	WEUANS TOP	-	4.93	3 17,630,00	3	13,500,00	1/25/5930	1/1/2019	2/17/2000	epproval 4/11/2
	-	- manufacture	_	34	-	MONTH ARY LAKE SOUTH THORE PLAT I.	VNOAS	-	16	\$ 24,000.00		18,700.60		7/33/1487	7/37/2000	pert 6/16/200
19	54-1-036100	Salles, Scott C	26	31	27	1074 N/ 1	59156 GIZIA Place, Swaters		2.46	5 \$11,100.00	3	33,300.90	2/23/2010	6101(1)8	7/27/2020	authorization 4/13
20	57-8-002304	Dathnesmer Caryl & Cyrilla	12	32	26	30 FT 1789 W 1W NB DOC 175075 USS PART IN DOC 408753	Cyly at Hill Cyly	35.1	0.33	5 2,800.00	s	2,800.00	2/39/2020	8/1/1015	7/27/2020	4/12/,5020 sbb.one; vot.sedr
21	57-1-044700 57-1-044800	Lattrop Kestryns Chase	14	32	26	HEL CRY MANTY COS ACO R. PLAT & LOT 9-5 1. BLE L	City of Hill City	90	0.54	\$ 12,600.00	ţ	11,550.00	2/25/2020	8/1/2019	7/27/2020	approves not requ
22	57-1-948600	Bootman, Mary E & Wesley A	2.4	52	2.0	HELETY REACTY COS 400 2, PLAT 4	City of 🛁 Eny	(36)	Q 1,63	\$ 7,500.00	3	7,300.00	2/23/2020	8/1/2019	7/27/3020	#ALTINOSO
13	38:2-003200	Onger, Stephen & Pussel	1	23	73	Medium that 3, com 1-2 block 5	202 to 40% St, McGrain		0.52	19300 strettes 1/19 14300 Dec Austien	s	4725.00	5/14/2018	3/10/2018	7/19/2019	city plat not re
24	58-1-018606	Weiters, Pameis & Delles	1	13	29	OCCUPACION DE NOVEME PLAT 2. LOT 4 USS 1, 3 AC HI NOV CONSER	±81 Sproce St, MoGreth	(e	5.33	5 22,930.00	2	17,175.00	2/25/2020	8/1/1019	7/27/2020	APER 2020
2.5	muğphi	GUADNA LOSE	23	22	24	QUADIKA NIOUNTAIN LOOSE CONDO. erel LOT E	संस द्राव्य		13.5	3 78,700,00	\$	75,700.00	3/24/2025 med.	8/3/2010 Fee	7/27/2020	6/46/2020

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, four voting yes, (nay Westerlund) to approve Data Recovery Fee.

Jessica Seibert, County Administrator did not give an Administrator Update.

The Board discussed: Mille Lacs Watershed, Planning & Zoning, Canvasing Board, NEMOJET, Snake River Watershed.

Motion by Commissioner Wedel seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 12:30 p.m. until Tuesday, September 8, 2020 at the Aitkin Public Library.

William Pratt, Board Chair

Aitkin County Board of Commissioners

Jessica Seibert

County Administrator

Data Recovery Fee

County Administrator Updates

Board Discussion

Adjourn